



## 2017 Mattituck Lions Club Strawberry Festival Vendor Information

The Mattituck Lions Club is now accepting reservations for craft exhibitors at its 63rd annual Strawberry Festival to be held on Friday, Saturday and Sunday, June 16, 17 and 18. **There will be no rain dates.** Space is limited and reservations are accommodated on a first-come, first-served basis.

### Vendors

- Craft Vendors: All items displayed must be hand-made or personalized in order to qualify. To protect the integrity of all craft exhibitors, the Mattituck Lions Club reserves the right to exclude you from displaying any item not listed on your reservation. As a guideline, any item that is purchased and resold as-is are excluded (such items include, but are not limited to, sunglasses, plastic or light-up toys, bottled soda & water, etc). Anyone selling homemade food items **MUST** have a Board of Health permit.
- Business Vendors: You may display your merchandise, collect leads and accept orders, but there will be no retail exchange of money for goods at the festival.
- Not for Profit (NFP) organizations: Acceptance of donations and fund-raising are not allowed during this event.

### Exhibitor Display Area

- Exhibitors display area is 10 feet x 10 feet.
- One electrical outlet per booth will be provided. Due to ever increasing electrical needs, we need to limit power to 100W per booth. Please plan accordingly with LED lights and other energy saving measures. This will prevent power outages during the festival. Special needs such as generators should be noted and may incur additional costs.
- All other items (tents, lights, tables, chairs, etc) are the sole responsibility of the vendor.

### Fees and deadlines:

- For applications postmarked by May 1, 2017, the fee for a 10 foot x 10 foot display area is \$350 each.
- For applications postmarked after May 1, 2017, the fee for a 10 foot x 10 foot display area is \$400 each.
- There are a limited number of Not-For-Profit (NFP) spaces available at no cost for those groups that qualify.
- **All fees paid are applied to the Mattituck Lions Club and are considered non-refundable donations.**

If you wish to participate, complete and return the application on the next page with a check payable to the Mattituck Lions Club. For your reservation as a craft exhibitor to be accepted, please submit a complete list of all the items you wish to exhibit accompanied by a photograph(s). Photograph(s) will become the property of the Mattituck Lions Club unless you enclose a post-paid, pre-addressed envelope for their return. New York State requires the Mattituck Lions Club to obtain your Taxpayer ID Number or your social security number if you do not have a Taxpayer ID Number. Forms without this information are subject to rejection.

All vendors need to supply the Mattituck Lions Club with certificate of liability insurance naming the club as "additional insured". Also needed are copies of your workers compensation certificates. Please include these with your application form and payment.

As usual, changes to the field layout are possible and final placement is at the discretion of the Mattituck Lions Club. While we cannot guarantee that you will have the space as requested, we will do our best to accommodate your request. If you have any questions, please contact Lion Rob Nine via e-mail at [mine@optonline.net](mailto:mine@optonline.net).

**Per the Suffolk County Board of Health, there is absolutely no camping and no pets allowed at the fairgrounds. Service animals are allowed, but owners MUST provide the proper identification.**

If your application is approved, you will receive confirmation containing instruction and directions via regular mail by the end of May. For more information, please visit our website at <http://mattituckstrawberryfestival.org>.

### About Lions Club International

Our 46,000 clubs and 1.35 million members make us the world's largest service club organization. We're also one of the most effective. Our members do whatever is needed to help their local communities. Everywhere we work, we make friends. With children who need eyeglasses, with seniors who don't have enough to eat and with people we may never meet. To learn more about Lions Club International, please visit: <http://www.lionsclubs.org>.



**2017 Mattituck Lions Club Strawberry Festival  
Vendor Application**

Send your completed application with your payment to:

Lion Rob Nine  
745 New Suffolk Ave  
Mattituck, NY 11952

**Please make checks payable to "Mattituck Lions Club".**

All items are required. Print as clearly as possible. Attached business cards are also acceptable for contact information.

NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

PHONE NUMBER (Cell, Home or Business): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_

E-MAIL (if available): \_\_\_\_\_

WEBSITE ADDRESS (if available): \_\_\_\_\_

ITEMS TO BE SOLD (Please be as specific as possible):

\_\_\_\_\_  
\_\_\_\_\_

NUMBER OF SPACES REQUESTED: \_\_\_\_\_

TOTAL FEE: (Number of Spaces) X Fee = \$\_\_\_\_\_

TAX-PAYER ID OR SS# (do not leave blank): \_\_\_\_\_

**PLEASE MAKE SURE YOU INSURANCE CERTICATES ARE INCLUDED!**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

(By signing this document, you agree to all terms on page 1.)

# 2017 Strawberry Festival Craft and Business Vendor Field Layout

Vendor Entrance  
(North Side of Field)

A	B	C	D	E	F	G	H
---	---	---	---	---	---	---	---

17	18
16	19
15	20
14	21
13	22
12	23
11	24

31	32
30	33
29	34
28	35
27	36
26	37
25	38

45	46
44	47
43	48
42	49
41	50
40	51
39	52

59	60
58	61
57	62
56	63
55	64
54	65
53	66

73	74
72	75
71	76
70	77
69	78
68	79
67	80

1	2	3	4	5	6	7	8	9	10
Corporate Sponsors									

Main Entrance  
(Southeast Side of Field)